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International School of Siem Reap

## HIGH SCHOOL



ACADEMIC YEAR  
2019-2020

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## Message from the Director

On behalf of the administration, academic faculty and support staff I wish to extend to you and your child a warm welcome to the International School of Siem Reap.

Whether your son or daughter is a new student or a student continuing at the school, we trust that the school year will be enjoyable, challenging and stimulating as he or she experiences a range of programs that cater for his or her development. Our concerned and caring staff will work towards making the students' school years as rewarding as possible.

Throughout the rich diversity of our school we strive to impart the values students will need for their adult life, thus instilling in our students tolerance, dignity and a respect for others. Our aim is to ensure that our students act both responsibly and independently, whether at school or in the community outside.

This prospectus is designed to acquaint you with the school's operation and is intended as a valuable home reference of procedures followed within the school. We look forward to your continuing support.

Yours sincerely,  
Phallin Chhun  
ISSR Director



## Message from the Principal

ISSR is a dynamic family school serving the multicultural community of Siem Reap, Cambodia. There are currently eighteen nationalities represented in the school, and it is a small, but rapidly developing school. Students pursue a full UK curriculum from Years 7 to 13. At the end of Key Stage 3, students take the Cambridge Checkpoint Examinations. In Key Stage 4 students are entered as candidates for The Cambridge International General Certificate of Education (IGCSE) Examinations and in Key Stage 5 the Cambridge AS and A2 Level examinations. These are all world recognised qualifications endorsed by the board of Cambridge Assessment International Education.



Our students are industrious within the classroom while displaying a keen desire to attain high standards within a wide variety of extra-curricular activities. The school provides students with a secure, sociable and encouraging environment which, while providing strong academic delivery, also nurtures creativity, confidence, sensitivity and a genuine desire to learn – not only within the confines of a syllabus but also from a global perspective. The demands of the 21<sup>st</sup> century require individuals who are well-qualified but also possess a range of transferable skills, and we are confident that the International School of Siem Reap responds to both aspects in a carefully devised and highly diverse curriculum.

We trust that this booklet will provide you with the key information pertaining to our school. It can, however, provide merely an overview. Consequently, parents and students are most welcome to make an appointment and spend some time with us in order to acquaint themselves with the School in greater depth.

Peter Greener BEd. BA (Hons)  
Principal of the High School  
The International School of Siem Reap





**THE HIGH SCHOOL OF INTERNATIONAL SCHOOL OF SIEM REAP 2018-2019**

### **Mission Statement**

It is the goal of the International School of Siem Reap (ISSR) to prepare its students to become responsible world citizens who embrace a commitment to life-long learning and the application of that learning to the improvement of self and in turn for the benefit of local and global communities.

We believe that it is vital for ISSR's students, while at school, to learn to live alongside and to respect those from other countries and cultures. The respect of our students for each other is encouraged and emphasised while the unique qualities, interests and talents that each student brings to our school community are valued. We are proud of our diverse student body. As our students are taught to understand and to respect and value those who are different, they also learn to value and respect themselves.

### **Background**



ISSR is an independent International School in Siem Reap, Cambodia. The ISSR High School was established in August 2011 in central Siem Reap, following the success of the ISSR Primary School which was established in 2007. We are a rapidly growing school with a deserved reputation as one of the best educational institutions in Siem Reap, and the only institution currently offering AS and A2 Level courses for Year 12 and Year 13 students. ISSR's students represent over 15 nationalities. ISSR believes that the diversity of its student body is one of its greatest strengths, supporting the school's mission to prepare its students to be responsible and informed world citizens.

The school has over 115 pupils; 60% are local and the other 40% are from a wide range of countries in Europe, Asia, Africa and the Americas. We are situated at the end of Salakamreuk Rd. near the Ring Road.



## Facilities

Our school has 33 classrooms most of which are equipped with networked computers and data projectors. There is a modern ICT facility, as well as science laboratories, music room and art studio. All of the school buildings have wireless network and students engage in the use of technology in their lessons. There is a 25m covered swimming pool, volleyball and basketball courts, and grass playing field.



## Staffing

International School of Siem Reap is staffed with dedicated, skilled and committed teachers, ensuring a quality education for your child. The teaching staff in the High School are fully qualified subject specific teachers, with either a first degree in Education or in a related professional discipline with additional pedagogic qualifications, and are proficient English speakers with relevant British curriculum experience. Our staff members are from all over the world, including the UK, Argentina, India, The Netherlands, France, Italy, China, Singapore and Australia.



**High School Principal**

**High School Teaching Staff 2018-19**

## Enrolment

Enrolment of any new student is initially based on an applicant's age, and every new student wishing to enrol at ISSR will have to complete CIE assessments in English, Mathematics and Science to determine whether they will be accepted.

It is ISSR's policy not to place a student in a Year Group more than one year below their prospective age range – this is to ensure that students receive a high standard and socially cohesive education. In certain exceptional circumstances a student may be placed one year above the prospective age range although this is at the discretion of the Principal and based upon the student's academic background.

## School Curriculum

The teaching of the British National Curriculum and Cambridge Assessment International Curriculum (CAIE), ensures the social and intellectual development of each individual student. Thus, by the end of a student's schooling, we can provide internationally recognised academic qualifications, preparing ISSR's students for further study in all international universities around the world.



Our teaching activities support a wide range of individual learning styles, while building the basis for a deep academic understanding of life's principles in a wide range of subjects. All lessons are taught in English and we expect all students to have adequate English skills to access the curriculum.

The overwhelming majority of our students are full-time i.e. they pursue an international curriculum in its entirety. We also have a small number of part-time students who study the core international curriculum in addition to following the Khmer National Curriculum.

## The School Year

The school year has four terms and two semesters.

<b>Semester 1:</b> Term 1 – 12 <sup>th</sup> August 2019 to 26 <sup>th</sup> September 2019 Term 2 – 7 <sup>th</sup> October 2019 to December 20 <sup>th</sup> 2019	<b>Semester 2:</b> Term 3 – 13 <sup>th</sup> January 2020 to 20 <sup>th</sup> March 2020 Term 4 – 23 <sup>rd</sup> March 2020 to 19 <sup>th</sup> June 2020
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## The School Day

The school day for all students begins at 7:50 am. Students need to arrive and register on the card system before 8:00 am otherwise they will be marked late. Repeated lateness may result in after school detentions.

- School hours: All classes start at 8:00 am. There is a morning break of 10-15 minutes and a 45 minute lunch break.
- The lengths of lessons vary between 55 and 60 minutes dependent upon the day. This is to facilitate activities prior to the start of lunch thereby ensuring that the School is all-inclusive in terms of full-time and part-time students.
- For full-time students classes finish at 4:00 pm and for part-time students who study the Khmer National Curriculum classes finish at 5:00 pm.
- After school ECAs run from 4:00 to 5:00 pm on selected days in the week.

## After School Arrangements

There are several arrangements in place for students at the end of the ISSR High School day. Students can return home by bicycle or moto as long as safety measures are followed, or on the school bus. Fees for the school bus are discussed during enrolment. If a student is being picked up by a parent or guardian, an ISSR Parent/Guardian ID must be worn. Parents who are collecting students from the Full-Time English Programme must collect their son / daughter promptly between 4:00pm and 4:15pm.

Parents collecting students from the Part-Time Khmer English Programme and after school clubs must collect their son / daughter promptly at the time scheduled for the end of the Khmer Programme should that end later than the International Programme. The school will not be held responsible for students who are left behind unless special arrangements have been made with the school administration. Parents will be contacted if continual late pick up issues arise. In both instances, an additional fee will be incurred if parents do not collect their son / daughter on time.

## School Rules and Policies

All parents are requested to make themselves aware of the school policies that apply in the day-to-day life of their son / daughter. These school policies cover all aspects of the educational provision as well as broader managerial issues. They inform and protect all members of our school community. Policies can be viewed in the school office at any time. The main school Policies directly affecting parents and students are outlined on the following pages.

### Uniforms

Students are required to wear the ISSR school uniform (dark blue polo shirt with logo), which can be purchased from the office but students must also adhere to the following:

1. Loose- fitting black, dark grey or navy blue long trousers or shorts below the knees
2. If female students wish to wear skirts that is acceptable provided they are of one of the listed colours, are loose-fitting and extend to the knees.
3. Light blue denim is not permitted. However denim jeans of a dark colour, preferably black, dark grey or navy are acceptable. Any clothing that is ripped or displays any form of logo is not acceptable.
4. Sandals, flip-flops, high heeled shoes or open toed shoes are not to be worn by the students.
5. Students are expected to wear the School PE kit for PE lessons and Sports and Games. The same footwear rule as itemized in [4] above applies. Students are required to wear suitable sports shoes for activities.
6. Students may wear one wristwatch, one simple ring of a size deemed not to pose a risk in laboratories, workshops or any other area of the School, or which poses a risk to other people.
7. No make-up; no coloured contact lenses; no nail varnish; no visible tattoos
8. Girls may have one pair of small, simple, stud earrings of a size deemed not to pose a risk in laboratories, workshops or any other area of the School.
9. Girls may wear one simple bracelet of a size deemed not to pose a risk in laboratories, workshops or any other area of the School.
10. Teachers of Science, Art and Design and Physical Education, and, where relevant, other teachers may instruct a student to remove an item of jewelry if the Teacher considers that the item could pose any risk.
11. If a student does not wear their blue polo shirt to school, they must provide a valid reason to their Form Tutor.
12. Respectable hairstyles with no / minimum **natural** colouring
13. When on expeditions, school uniforms must be worn unless instructed otherwise by the teacher in charge.
14. When attending school for examinations or during study leave, school uniforms must be worn unless instructed otherwise by the teacher in charge.

15. Parents will be contacted by telephone, email and through the use of homework diaries if there are recurring issues with uniform and / or appearance in general.

16. The ISSR PE kit should be worn for PE lessons.

### Attendance

All students are expected to attend the full school term each year. This routine ensures good progress for your child's education. The school calendar is printed in this booklet and also available on our website <https://issr.edu.kh> or from Administration. Should any unforeseen calendar changes occur, parents will be informed by email, letter and on the schools website.

### Lateness

The current ISSR High School student daily schedule is from 07:50-16:00 for full-time students and 07:50-1700 for part-time students. All students have a 10 minute form period from 07:50-08:00 every morning where they meet with their tutor. Attendance is taken by means of a card reader situated at the entrance and exit gate. All students will receive an ID card which will be used to register their attendance when they arrive at school and monitor when they exit the school at the end of the school day or for sport and field trips.

ISSR High School students must adhere to the following:

- Arrive at ISSR before 07:50 and register on the system.
- Be in their form room between 07:50-08:00.
- Students will be marked late if they arrive after 08:00, which will be indicated on their reports.
- If a student arrives after 08:00 they must first report to **the School Office** to explain the reason for their lateness.
- Students then log on using the card reader situated in the office area. **The late arrival will be automatically recorded on the registration system.**
- Parents must phone the school office if their son / daughter is going to be late for school owing, for example, to doctor's appointments, bad traffic, accidents and exceptional circumstances.
- Parents will be contacted by telephone, email and through the use of homework diaries if their son / daughter is late twice or more in the same week.
- If lateness is a recurring problem, a meeting between the Principal, Form Tutor, student and parents will be arranged.

### Absences

It is integral to a student's education that they attend school on a regular basis and the ISSR High School students must adhere to the following procedures if absent from school or if they go home before school ends:

1. If a student is sick, parents must phone the school office before 07:50 so that the Administrative staff can inform the respective teachers and make any additional arrangements.
2. If the student takes the school bus the administrative staff should be informed earlier so that transport delays can be prevented.
3. When phoning the school office, parents must explain why their son / daughter is absent and when they will be returning to school.
4. With regards to absences during the school day, **parents must inform the office in advance**, providing details such as when their son / daughter will need to leave the school premises, when they will return and the purpose of their absence.
5. If a student is going to have a prolonged or planned absence from school, parents must inform the school office in advance, providing details such as when s/he will be absent, the date of return and the purpose of their absence.
6. If a student is sick during the school day, it will be at the discretion of the teacher as to whether to send him/her home. The parents will be duly informed of any situations such as this.
7. Students are not allowed to phone their parents during the school day to request the parents to allow them to go home early.
8. Parents will be contacted if there are recurring problems with their son/daughter's attendance by telephone, email and through the use of homework diaries.



9. For health and safety and child protection reasons, students should not phone the office to explain an absence; that is the role of the parents or guardian.

### **Authorised and Unauthorised Absences**

There is a difference between authorised and unauthorised absences. Absences for the following reasons will be considered authorised:

- Illness;
- Family emergencies;
- Religious observances

If a note or letter is not provided, such absences will be considered unauthorised. A pattern of unauthorised absences will necessitate a conference with parents. For planned absences we strongly request that parents plan vacations to coincide with school holidays. We request advance written notification of vacations and other planned absences that are to occur during term time.

Where a prolonged absence from school is anticipated, parents are invited to make an appointment with the relevant teachers in advance in order to receive the planned assignments and schedule of work.

### **Mobile Phones**

It is highly recommended that ISSR High School students should not bring in any electronic equipment to school (unless requested by the teacher), for example mobile phones, iPads, digital cameras etc. ISSR High School students should adhere to the following:

1. ISSR will not be held responsible for loss or damage of electronic equipment or property.
2. Hand phones are permitted in the School, but may not be used between 0800 and 1600 except in an emergency and in the School Office in the presence and with the permission of a member of the Office staff. Should an emergency occur during the above hours students may also use the office telephone. If mobile phones are brought into school, they must remain on silent and not be taken out of bags or pockets.
3. Mobile phones can be used in class for academic purposes with the teacher's permission.
4. If the above rules are not followed, mobile phones will be confiscated until the end of the school day.
5. Mobile phones will be confiscated until the Monday of the following week if the previous misdemeanor recurs, and parents will have to come and collect the item(s) from the school office.

### **Duty of Care**

The provision of care on the part of ISSR is dependent upon parents and guardians providing the correct information to the school upon enrolment. Please ensure that:

- Contact details are up-to-date;
- The absence or unavailability of parents or guardians is always known;
- Medical conditions are known;
- Vaccination information is kept up-to-date.

At all times, the school will exercise its responsibility to ensure the care and safety of students based on the information at hand. When unforeseen events occur such information will assist in the proper implementation of any relevant emergency policy.

### **Medication**

If a student becomes unwell during the school day, the school will contact the parents concerned and the student will be taken home by school personnel when parents are not free to arrange for a pick-up themselves. This will incur a small cost to parents. For students with an ailment that does not otherwise prevent their presence in school, ISSR cannot take responsibility for administering medicine. However, an arrangement can be discussed on a case-by-case basis.

Parents are responsible for updating their son / daughter's vaccinations each year and should inform the school administration whenever there is a change of status regarding such vaccinations.

## Insurance

Since January 2011 all pupils, teachers and staff at ISSR have been covered by a group accident insurance policy for injury in the school grounds and during school excursions. (This insurance is not for students' illnesses while attending ISSR). There is no additional charge to parents for this cover, which becomes active once initial fees have been paid.

## Helmets

Students arriving to school on motos or bicycles must wear a safety helmet by Cambodian Law. If an accident occurs whilst commuting to and from school, and helmets are not worn, students are not covered by the ISSR insurance policy.

## Academic Programme

A quality educational programme is given to our students. Lessons are fully in accordance with the British National Curriculum and the Cambridge Assessment International Education (CAIE) for Year 7 to Year 9 (KS3) – Checkpoint, Year 10 to Year 11 (IGCSE) and Year 12 to Year 13 (AS/A Level).

ISSR High School is divided into three Key Stages in accordance with the UK secondary school structure:



Cambridge Lower Secondary		
Students develop skills and understanding in English, maths, science, English as a second language, ICT and Cambridge Global Perspectives. Progression tests help teachers check their progress.	Three years	11–14 years
Cambridge IGCSE		
Students build a broad learning programme from a range of over 70 subjects. In each subject, they work towards Cambridge IGCSE, the world's most popular international qualification, for 14 to 16 year olds.	Two years	14–16 years
Cambridge International AS & A Level		
Students develop the deep understanding and thinking skills they need for university. They work towards Cambridge International AS & A Level qualifications – giving them the choice to specialise, or study from a range of 50 diverse subjects.	Two years	16–19 years

Key Stage Three	Years 7 - 9	End of Year 9: CIE Checkpoint Examinations in English, English Second Language, Mathematics and Science
Key Stage Four	Years 10 – 11	End of Year 11: CIE IGCSE Examinations in all examinable subjects (core and options)
Key Stage Five	Years 12 - 13	End of Year 12: CIE AS Level Examinations End of Year 13: CIE AS and A2 Level Examinations

## Class Size

For students studying in KS3 and IGCSE classes will not exceed 24 students, and AS/A2 Level classes will not exceed 15 students per subject. Should the school receive more applications for a year group which is at full capacity, those applicants will be placed on a waiting list for that particular class providing the enrolment paperwork has been completed. Once a place for a student is made available, the place will only be held if the registration fee has been paid. Priority will be given to applicants whose sibling(s) is/are already enrolled at ISSR.

## Academic Queries

For routine matters relating to academic progress and classroom activity, parents should bring their concerns to the attention of the classroom teacher. Parents are asked to make an appointment outside of classroom time. This can be done over the telephone with the office, through homework diaries or in person before or after the tuition times. If for any reason it is felt that concerns have been insufficiently addressed an appointment may then be made via the office to speak to the Principal.

Parents are not permitted to enter classrooms during the school day for this or other purposes without prior appointment with the class teacher, or without being accompanied by a member of the administration or teaching staff. For all other questions not specifically of an academic nature please make an appointment to speak to the Principal or administration.



## Curriculum Overview

### Key Stage 3

#### Key Stage Three: Years 7 - 9

##### All students

Core Curriculum:

English

Mathematics

Science

ICT

Physical Education

PSHE

##### All full-time students

Core Curriculum plus:

Humanities

History / Geography / Citizenship / Business Studies (Y9)

Creative and Performing Arts

Art and Design / Drama / Music

Modern Foreign Languages

French or Mandarin

Key Stage Three: number of lessons allocated to each subject per week

English	5 [4 x Language; 1 x Literature / ESL*]
Mathematics	4
Science	4
ICT	3 [or ESL]: 2 x ICT; 1 x ESL]
Physical Education/HPE	2
PSHE	1 [or ESL]
ECA	1
Sport	1
	21 lessons per week (part-time)
Humanities (History / Geography)	3
Modern Foreign Language (French /	3
Art	2
Design	2
Citizenship/Global Awareness	1 [Y9: 1 x Business Studies]
Drama	2
Music	1 35 lessons per week (full-time)

\* English as a Second Language. Students attending the ESL programme will do during the sessions indicated above. Additional English language support may be offered to students in place of Modern Foreign Languages if it is felt that they would benefit from further exposure to the English Language.



Most pupils take **eight** subjects for the IGCSE. Whilst most of our students are full-time i.e. they pursue the international curriculum in its entirety, a small number of part-time students only study the core of the international curriculum and one of the Options, in addition to following the Khmer National Curriculum. All full time student will study the Core and 3 or 4 additional options.

## Key Stage Four (Year 10 w.e.f. August 2019)

**All students study one subject from each group in the Core.**

English Language/ESL	4
Mathematics	4
Physics or Biology	4
Chemistry or First Language French	4
Business Studies or Physical Education	4
	20 lessons per week (part-time)

**Full-time students choose one subject from each group.**

Geography/English Literature/Additional Maths	4
MFL French/MFL Chinese/History	4
Art and Design/Computer Science/Drama	4
PE	1
PSHE	1
ECA	1
Total	35 lessons per week (full-time)

## Key Stage Four (Year 11 w.e.f. August 2018)

**All students study one subject from each group in the Core.**

English Language/ESL	4
Mathematics	4
Coordinated Science	6
Business Studies / PE / French First	4
ECA	1
Sport	1
	20 lessons per week (part-time)

**Full-time students choose 1 from each group.**

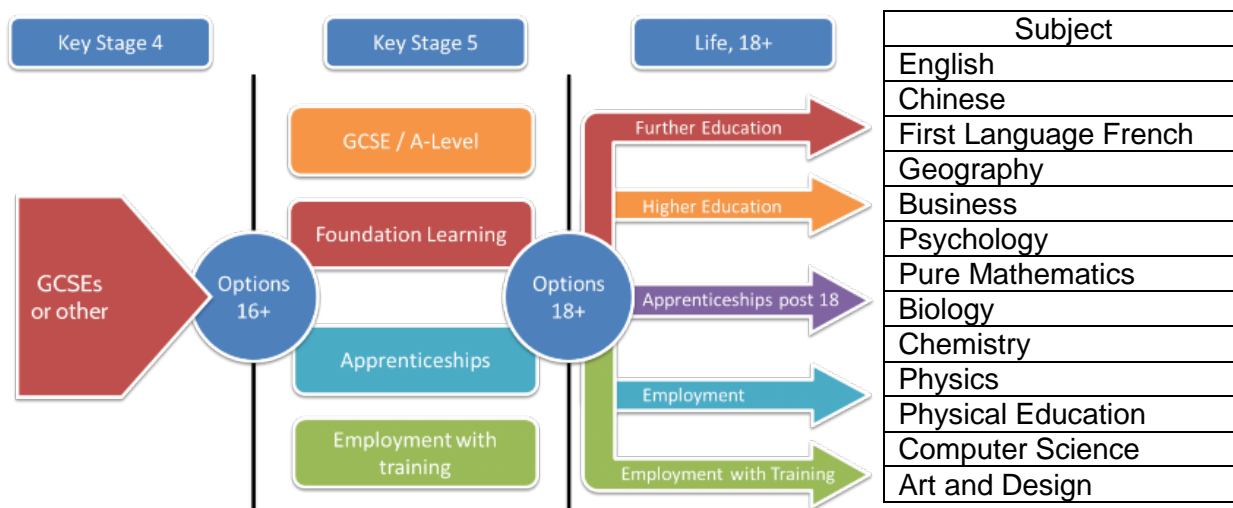
History / Art and Design	4
Geography / Computer Science / English	4
MFL French / Mandarin / ESL/Additional	4
Music	1
PE	1
PSHE	1
Total	35 lessons per week (full-time)

## Key Stage Five: Years 12 and 13

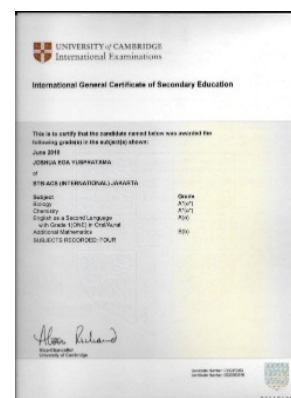
The subjects offered at AS/A2 Level vary dependent upon students' choices. Most students take **four** subjects in Year 12. After the AS level exams they often drop one subject, and continue the other **three** through to Year 13 to complete their A-levels. The following subjects are currently being offered:



Key Stage 5



Official certificates and recognition for the Cambridge Lower Secondary Year 9 Checkpoint tests, IGCSEs at the end of Year 11 and AS and A Level at the end of Year 12 and Year 13 will be provided to each student upon completion of each course .



## Homework Diaries

Every student in KS3 to IGCSE will be given a homework diary in which homework, assessment scores and notes can be recorded. Teachers and parents need to sign the homework diary on a weekly basis.

At ISSR, homework:

- reinforces what has been taught;
- extends what has been taught;
- links the school and home;
- provides an opportunity for parents to become involved with the school work of their son / daughter;
- is recorded each day by the students in their homework diary;

It is highly recommended that students in KS3 to IGCSE complete around 1-2 hours of homework a day. Those studying in the A Level Programme will be given different homework schedules depending on their chosen subjects.

## Reports and Parents' Meetings

Two full End of Semester reports and two sets of mid-term Progress Reports are issued each year for all year groups in addition to two parents' meetings held at the end of semester one and two. The schedule for 2019-20 is noted below.

### Semester 1:

11<sup>th</sup> October 2019 – Progress Report (based on continuous assessment) CA1 - (Y7-13)

13<sup>th</sup> December 2019 – End of Semester 1 Report (based on continuous assessment (CA2) and summative assessment based on semester examinations (SA1) - (Y7-13)

17-18<sup>th</sup> December 2019 - Parent meetings

### Semester 2:

3<sup>rd</sup> - 14<sup>th</sup> February 2020 Trial Examinations (Y11-13).

\* A report is issued to Year Y11-13 and at this point since students will begin revision for the IGCSE and AS/A2 examinations and the practical and oral examinations take place in late March and mid-April.

20<sup>th</sup> March 2020 – Progress Report (based on continuous assessment) CA3 - (Y7-10)

\*Checkpoint Trial Y9.

12<sup>th</sup> June 2020 – End of Semester 1 Report (based on continuous assessment (CA4) and summative assessment based on semester examinations (SA2) - (Y7-10)

15-16<sup>th</sup> June 2020 - Parent meetings

## Awards

ISSR issues students with several awards throughout the year:

- The **Merit Point Award** is given to students who achieve 50, 100, 150 or 200+ merits awards during the academic year.
- The **Attainment Award** is given to students who have achieved excellent results in a range of subjects each semester.
- The **Progress Award** recognises those students who are determined to succeed in subjects that they find challenging.
- The **Special Merit Award** records the gratitude of ISSR towards those students who have made a significant contribution to the extra-curricular life of the School during the academic year.



In addition, students may receive certification upon completion of, for example, certain extra curricular courses.



## Community Service

The significance of community is an integral part of the educational ethos of the International School of Siem Reap and is an important part of the school curriculum. The school encourages students to be conscious and active members of their community and take part in a range of community service projects with NGOs.



## Extra-curricular Provision

Alongside a strong academic focus within the school is the explicit intention to develop individual talents and strengths so that each child has the opportunity to be successful. To ensure this occurs a wide range of activities is organised which aids physical development and the exploration of interests as well as providing opportunities for experiencing the thrill of challenge and competition, the spirit of teamwork and a sense of accomplishment.

The school provides a rich extra-curricular programme The Extra-Curricular Activity (ECA) programme is compulsory for all students irrespective of year group or full/part-time status. Students are required to choose an activity from a range of options under the generic headings of communication, creativity and community. During the academic year students will normally participate in four ECAs covering all three headings although, dependent upon the nature of the activity, this is a flexible arrangement. ECAs are run by the teachers and form part of the holistic nature of the curriculum. Activities include: MUN (Model United Nations), Yoga and Pilates, Choir, Photography, Drama, Baking, Dance Crew, Taiji Quan, School Band, Jewelry Making, Art in the Open, International Cookery, Chess, and NGO Projects Club.





## Opportunities for Leadership

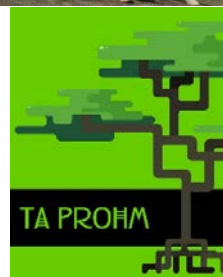


Another important part of the all-round education of students is the development of leadership skills. There are a wide variety of activities are used to develop young future leaders. These include school council, sport team captains, house captains, community service opportunities, Model United Nations and assemblies.

## The House System



All students are allocated to a House for the entirety of their studies at ISSR, siblings belonging to the same House. ISSR has four houses with equal numbers of students across the secondary age range. House Captains and Vice-Captains are selected by the students in each house. The Houses, often working alongside the High School Council, organise the students in preparation for a variety of inter-House events including sports, quizzes, Halloween and Khmer New Year games competing for the House Shield that is awarded at the end of the academic year.





# International School of Siem Reap

## High School Calendar

### 2019 - 2020

#### Academic Year Calendar

**July 19**

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jul 1-12: Summer Program

**August 19**

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

No. of teaching days 15

**September 19**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

No. of teaching days 19

**October 19**

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

No. of teaching days 19

**November 19**

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

No. of teaching days 18

**December 19**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

No. of teaching days 15

**January 20**

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

No. of teaching days 15

**February 20**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

No. of teaching days 20

**March 20**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

No. of teaching days 21

**April 20**

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

No. of teaching days 12

**May 20**

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

No. of teaching days 21

**June 20**

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

No. of teaching days 14

**July 20**

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**August 20**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

#### Event of International Program

Aug 12	Term #1 begins
Aug 23	Welcome meeting for parents
Sept 26	Complete T1 Assessment (Y7-Y13) CA1
Sept 26	Term#1 ends
Oct 7	Term#2 begins
Oct 11	T1 Progress Report Issued (Y7-Y13)
Nov 18-25	End of Semester Exams (Y7-Y13)
Dec 13	End of Semester Report Issued (Y7-Y13) CA2/SA1
Dec 17-18	Parent Meetings
Dec 20	Christmas Concert
Dec 20	Term 2 ends. End of Semester 1
Jan 13	Term # 3 begins
Feb 3-14	Trial Exam (Y11-13)
Mar 6	Trial Report (Y11-13) Issued
Mar 13	Complete T3 Assessment +Y9 Checkpoint Trial
Mar 20	Progress Report Issued (Y7-10) CA3
Mar 20	Term # 3 ends
Mar 23	Term #4 begins
April 7-9	Check point Exam
April 27	IGCSE/AS/A2 Exam begins (Y11-13)
June 1-5	End of Semester Exam (Y7-10) CA4/SA2
Jun 12	End of Year report issued (Y7-10)
Jun 15-16	Parent Meetings
Jun 19	End of Year Concert

#### Key Date

Aug 8-9	Staff in- service
Nov 22	Staff in- service
Mar 7	School Fair
Mar 13	Staff in- service
May 29	Staff in- service
Aug 05-10	1st quarter payment
Oct 21-26	2nd quarter payment
Jan 13-20	3rd quarter payment
Mar 16-23	4th quarter payment
<b>Khmer Curriculum Testing Date</b>	
Sept 16-21	Monthly Exam
Oct 21-26	Monthly Exam
Nov 25-30	Monthly Exam
Jan 27-01	Semester 1
Feb 10-11	Khmer Parent Meeting
Feb 24-29	Monthly Exam
Mar 23-28	Monthly Exam
April 27-30, May 1-2	Monthly Exam
Jun 1-6	Semester 2
Jun 11-12	Khmer Parent Meeting
<b>Public Holiday</b>	
Sept 27-Oct 04	Pchum Benh Festival
Nov 10-12	Water Festival
Dec 23 until Jan 12	Christmas Break
Apr 13-24	Khmer New Year



### **Contact Details**

The school website [www.issr.edu.kh](http://www.issr.edu.kh) has all school contact details and is updated with information, news, and events continuously.

To contact the school by email please use the following addresses:

#### **Administration:**

[adminhs@issr.edu.kh](mailto:adminhs@issr.edu.kh)

#### **Principal:**

[principal.secondary@issr.edu.kh](mailto:principal.secondary@issr.edu.kh)

#### **Accounts:**

[accounts@issr.edu.kh](mailto:accounts@issr.edu.kh)

To contact the school by phone please use the following numbers:

#### **Tel:**

Office Landline:  
(063 96 49 83)

#### **Administration:**

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